

CERTIFICATE OF APPROPRIATENESS APPLICATION FORM



PLANNING &
DEVELOPMENT
DEPARTMENT

PROPERTY

Address 416 Euclid Street

Historic District / Landmark Historic Distric

HCAD # 0372770000004

Subdivision Woodland Heights

Lot 4

Block 12

DESIGNATION TYPE

- | | |
|--|--|
| <input type="checkbox"/> Landmark | <input checked="" type="checkbox"/> Contributing |
| <input type="checkbox"/> Protected Landmark | <input type="checkbox"/> Noncontributing |
| <input type="checkbox"/> Archaeological Site | <input type="checkbox"/> Vacant |

PROPOSED ACTION

- | | |
|--|-------------------------------------|
| <input checked="" type="checkbox"/> Alteration or Addition | <input type="checkbox"/> Relocation |
| <input type="checkbox"/> Restoration | <input type="checkbox"/> Demolition |
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Excavation |

DOCUMENTS

- ☒ Application checklist for each proposed action and all applicable documentation listed within are attached

OWNER

Name Susan Goll

Company n/a

Mailing Address 416 Euclid St.

Houston, TX 77009

Phone 713-392-1313

Email

Signature

Date 02/24/2016

APPLICANT (if other than owner)

Name

Company

Mailing Address

Phone

Email

Signature

Date

ACKNOWLEDGEMENT OF RESPONSIBILITY

Requirements: A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Deed Restrictions: You have verified that the work does not violate applicable deed restrictions.

Public Records: If attached materials are protected by copyright law, you grant the City of Houston, its officers, agencies, departments, and employees, non-exclusive rights to reproduce, distribute and publish copyrighted materials before the Houston Archaeological and Historical Commission, the Planning Commission, City Council, and other City of Houston commissions, agencies, and departments, on a City of Houston website, or other public forum for the purposes of application for a Certificate of Appropriateness or building permit, and other educational and not for profit purposes. You hereby represent that you possess the requisite permission or rights being conveyed here to the City.

Compliance: If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and HAHC approval. Failure to comply with the COA may result in project delays, fines or other penalties.

Planner: _____

Application received: ____ / ____ / ____ Application complete: ____ / ____ / ____

CERTIFICATE OF APPROPRIATENESS APPLICATION INSTRUCTIONS



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Well in advance of the COA application deadline contact staff to discuss your project, application requirements, and, if necessary, to make an appointment to meet with staff for a project consultation. Visit the Historic Preservation Web Manual for historic district profiles, project guidance and forms.
www.houstontx.gov/HistoricPreservationManual

Historic Preservation Office

832.393.6556

historicpreservation@houstontx.gov

SUBMISSION INSTRUCTIONS

To submit application to Planning Department:

- email documents to historicpreservation@houstontx.gov (attachments must be less than 10MB)
- send a Dropbox shared folder invitation to historicpreservation@houstontx.gov, or
- contact staff to set up an appointment to drop off a disc or flash drive.

MEETING SCHEDULE

- Applications are due **22 calendar days** in advance of the HAHC meeting by **12 PM (noon)** on the deadline date. Exception: revisions to items deferred or denied at the previous HAHC meeting are due 15 days in advance of the scheduled meeting.
- **Application deadlines are firm.** All materials must be submitted by the deadline to be considered at the following HAHC meeting. Designs must be final at time of application; revisions will not be accepted after the deadline.
- HAHC will not accept new material or redesigns presented at the HAHC meeting. Deferral until the following month's meeting may be necessary in such cases to allow for adequate review by staff and commissioners.
- HAHC monthly meetings are held at 3:00 PM at City Hall Annex, 900 Bagby Street, City Council Chambers, Public Level.

2016 Meeting Dates (Thursdays unless noted otherwise)	COA Application Deadlines	Demolition / Relocation Posted Sign Deadlines
January 28	January 6	January 18
February 25	February 3	February 15
March 24	March 2	March 14
April 21	March 30	April 11
May 19	April 27	May 9
June 16	May 25	June 6
July 28	July 6	July 18
August 25	August 3	August 15
September 22	August 31	September 12
October 20	September 28	October 10
November 17	October 26	November 7
December 14 (Wednesday)	November 22	December 4

CERTIFICATE OF APPROPRIATENESS

APPLICATION INSTRUCTIONS



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DEFINITIONS

Addition: any expansion to an existing building, structure or object.

Alteration: any change to the exterior of a building or structure, including adding, moving, removing or replacing an exterior feature.

Demolition: an act or process that destroys in whole, or a majority of, any building, structure, object or site.

Excavation: to expose, uncover, or remove by digging, cutting or hollowing out.

Exterior Feature: an element of the architectural character and the general arrangement of the external portion of a building, structure or object, including building materials and parts of the exterior wall assembly such as walls studs, interior shiplap and the foundation

Mandatory Repair: a repair of a building or structure that is necessary to comply with Article IX, Ch. 10, Houston Code of Ordinances, as evidenced by an order of the hearing official or the building and standards commission or by a citation.

New Construction: the erection of a new building, structure, or object, on a lot, site, or other property.

Relocation: any change in the location of a building, structure, or object.

Restoration: accurately recovering the form and detail of a building, structure, object, or site and its setting as it appeared at a particular period of time by means of the removal of later work, or by the replacement of missing earlier work, or both.

CERTIFICATE OF APPROPRIATENESS ALTERATION & ADDITION CHECKLIST



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Well in advance of the COA application deadline contact staff to discuss your project and, if necessary, to make an appointment to meet with staff for a project consultation.

Complete all applicable items and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials must clearly represent current and proposed conditions. Refer to Houston Code of Ordinances, Ch. 33 VII, Sec. 33-241 for approval criteria for alteration, rehabilitation, restoration and additions.

PROPERTY ADDRESS: 416 Euclid Street, Houston, TX 77009

BUILDING TYPE

- | | |
|---|--|
| <input checked="" type="checkbox"/> single-family residence | <input type="checkbox"/> garage |
| <input type="checkbox"/> multi-family residence | <input type="checkbox"/> carport |
| <input type="checkbox"/> commercial building | <input type="checkbox"/> accessory structure |
| <input type="checkbox"/> mixed use building | <input type="checkbox"/> other |
| <input type="checkbox"/> institutional building | |

ALTERATION TYPE

- | | |
|--|---|
| <input checked="" type="checkbox"/> addition | <input type="checkbox"/> roof |
| <input type="checkbox"/> foundation | <input type="checkbox"/> awning or canopy |
| <input type="checkbox"/> wall siding or cladding | <input type="checkbox"/> commercial sign |
| <input type="checkbox"/> windows or doors | <input type="checkbox"/> ramp or lift |
| <input type="checkbox"/> porch or balcony | <input type="checkbox"/> other |

WRITTEN DESCRIPTION

- ☒ property description, current conditions and any prior alterations or additions
- ☒ proposed work; plans to change any exterior features, and/or addition description
- ☒ current building material conditions and originality of any materials proposed to be repaired or replaced
- ☒ proposed new materials description; attach specification sheets if necessary

PHOTOGRAPHS label photos with description and location

- ☒ elevations of all sides
- ☒ detail photos of exterior elements subject to proposed work
- ☐ historical photos as evidence for restoration work

DRAWINGS scale like drawings the same; include all dimensions and drawing scale; label with cardinal directions

- | | |
|---|---|
| <input checked="" type="checkbox"/> current site plan | <input type="checkbox"/> demolition plan |
| <input checked="" type="checkbox"/> proposed site plan | <input checked="" type="checkbox"/> current roof plan |
| <input checked="" type="checkbox"/> current floor plans | <input checked="" type="checkbox"/> proposed roof plan |
| <input checked="" type="checkbox"/> proposed floor plans | <input checked="" type="checkbox"/> current elevations (all sides) |
| <input checked="" type="checkbox"/> current window and door schedule | <input checked="" type="checkbox"/> proposed elevations (all sides) |
| <input checked="" type="checkbox"/> proposed window and door schedule | <input type="checkbox"/> perspective and/or line of sight |

North elevation



West elevation



East elevation



East elevation with existing back entrance into laundry room.





Laundry room to be removed



South elevation (exterior of laundry room)



Goll Residence: 416 Euclid St, Houston, TX 77009

March 1, 2016

WINDOW SCHEDULE

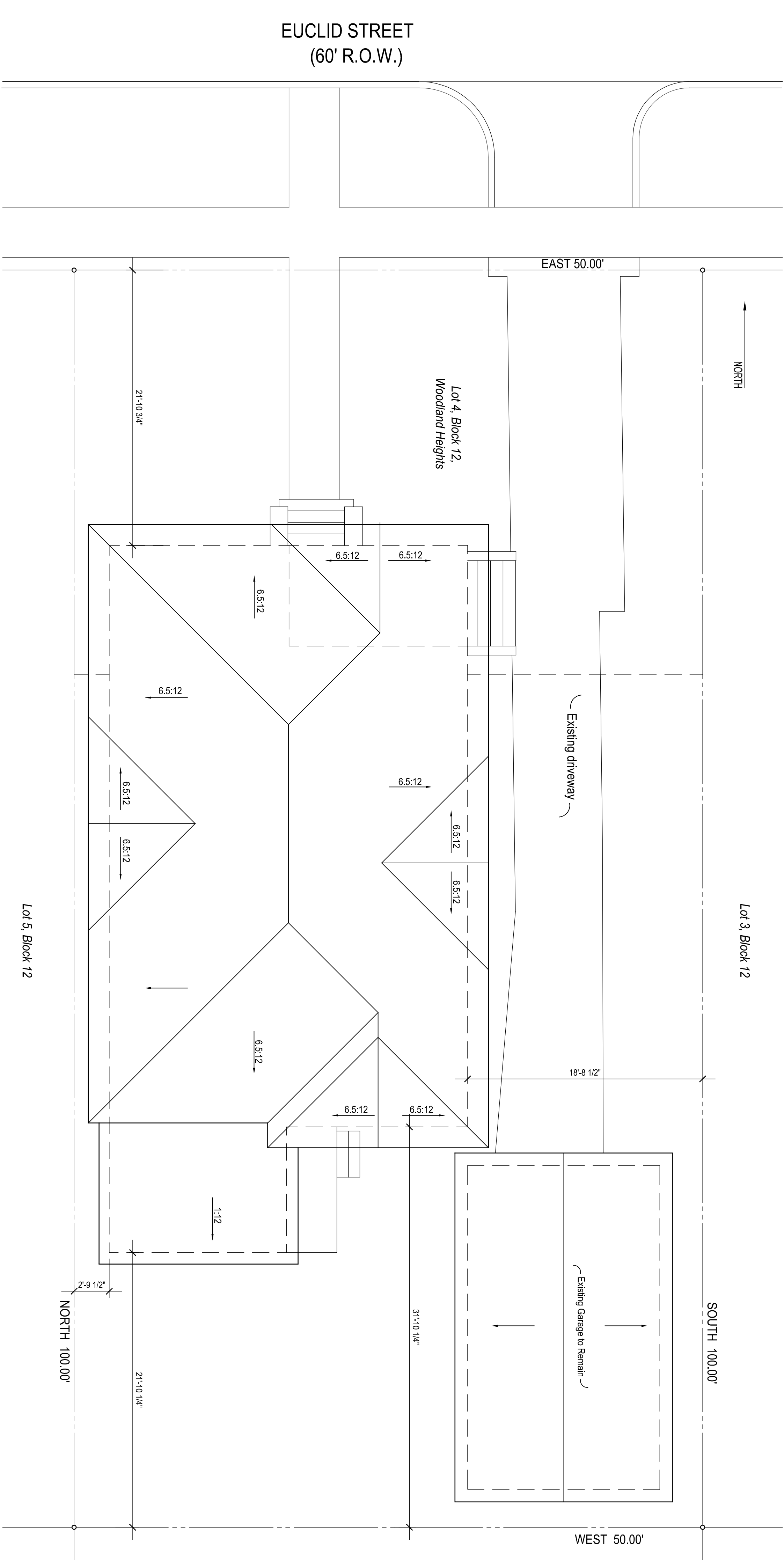
- Notes:
1. All windows are Jeld-Wen Tradition Plus All Wood Double Hung Units, unless noted otherwise
 2. All dimensions are from inside face of window trim to inside face of window trim.
 3. Rough opening to be determined per manufacturer
 4. Verify all dimensions with designer prior to placing window order

SYMBOL	QUANTITY	LOCATION	TYPE	WIDTH	HEIGHT	Top of sill, A.F.F.	NOTES
A	8	Sun Room	Double Hung	2' 7"	5' 0-1/2"	1' 7-1/2"	Match existing - V.I.F.
B	1	Kitchen	Double Hung				Relocate existing window
C	1	Sun Room	Double Hung	2' 7"	4' 7"	6' 3-1/2"	Similar to existing
D	7	various	Double Hung	2' 7"	3' 0"	3' 6"	Similar to existing
E	2	Stair Landing	Double Hung	2' 5"	3' 0"	7' 9-1/2"	Similar to existing

DOOR SCHEDULE

- Notes:
1. Exterior doors to be painted with insulated glazing
 3. Rough opening to be determined per manufacturer
 4. Verify all dimensions with designer prior to placing door order

SYMBOL		LOCATION	TYPE	WIDTH	HEIGHT	HARDWARE	NOTES
1-1		Kitchen	Exterior Swing - Painted Full Lite Door	3' 0"	6'-8"	Exterior lock set with dead bolt; finish TBD	New painted fiberglass door with tempered glass panel



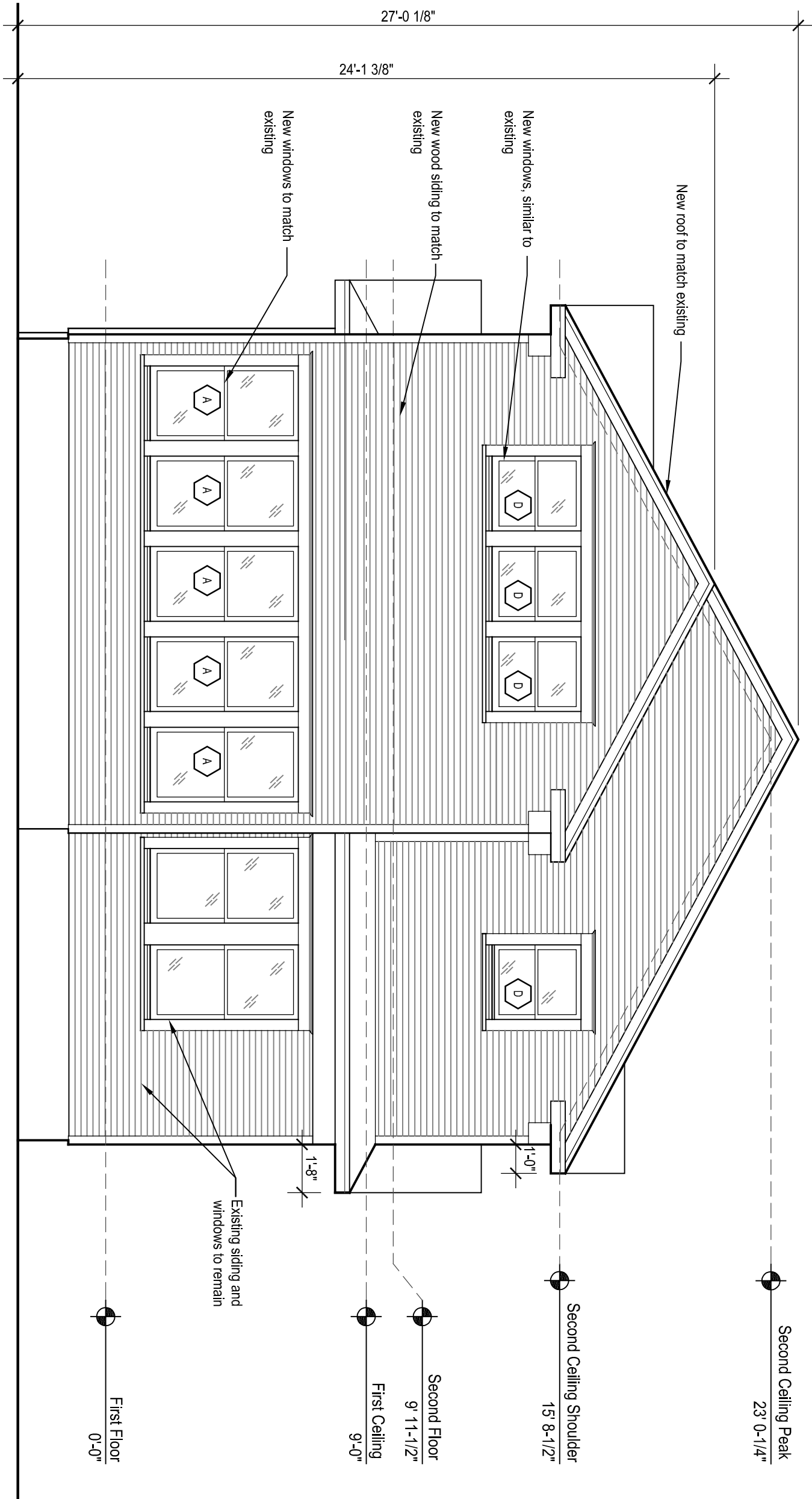
01 CURRENT SITE AND ROOF PLAN

DATE: 1 MAR 2016
SCALE: 3/16"=1'-0"
DRAWN BY: SH

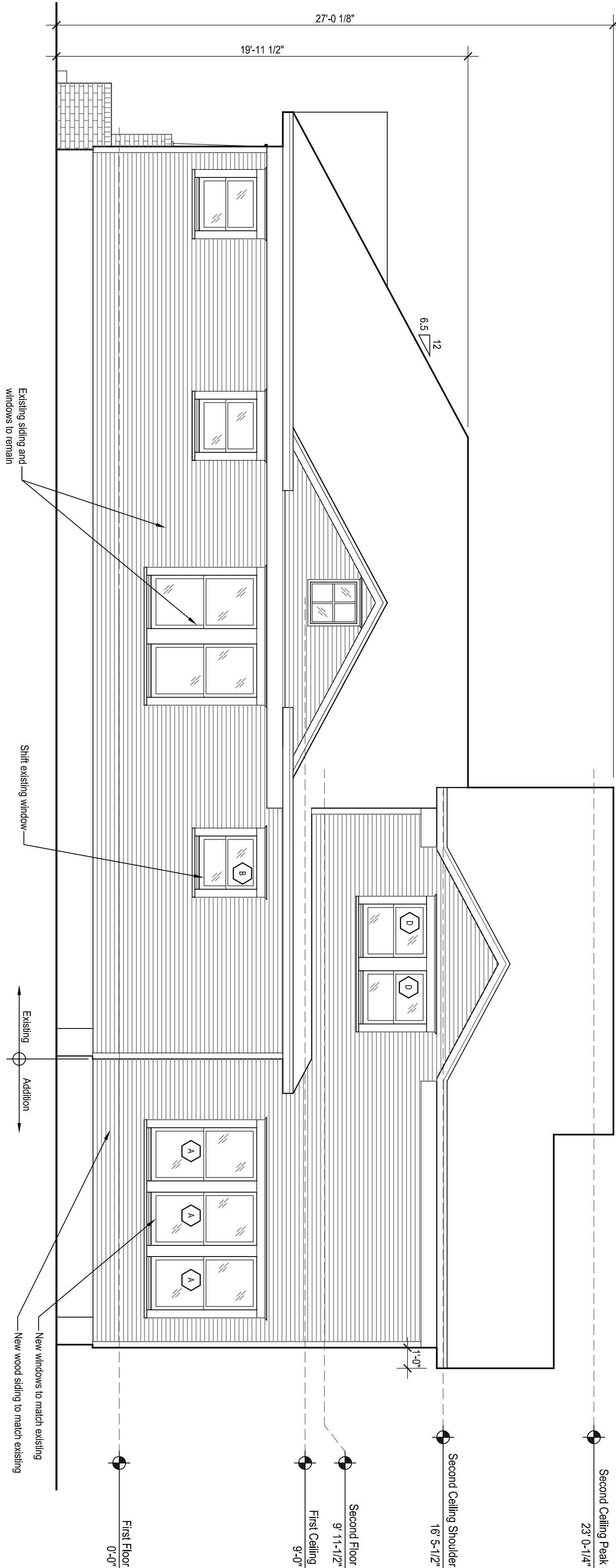
GOLF RESIDENCE
416 EUCLID STREET
HOUSTON, TX 77009
SITE + ROOF PLAN

Revisions:
NOT FOR CONSTRUCTION

Four Square Design Studio LLC
1810 Summer Street
Houston, TX 77007
713.802.1699



01 PROPOSED SOUTH ELEVATION



02 PROPOSED WEST ELEVATION

DATE: 1 MAR 2016
SCALE: 1/4"=1'-0"
DRAWN BY: SH

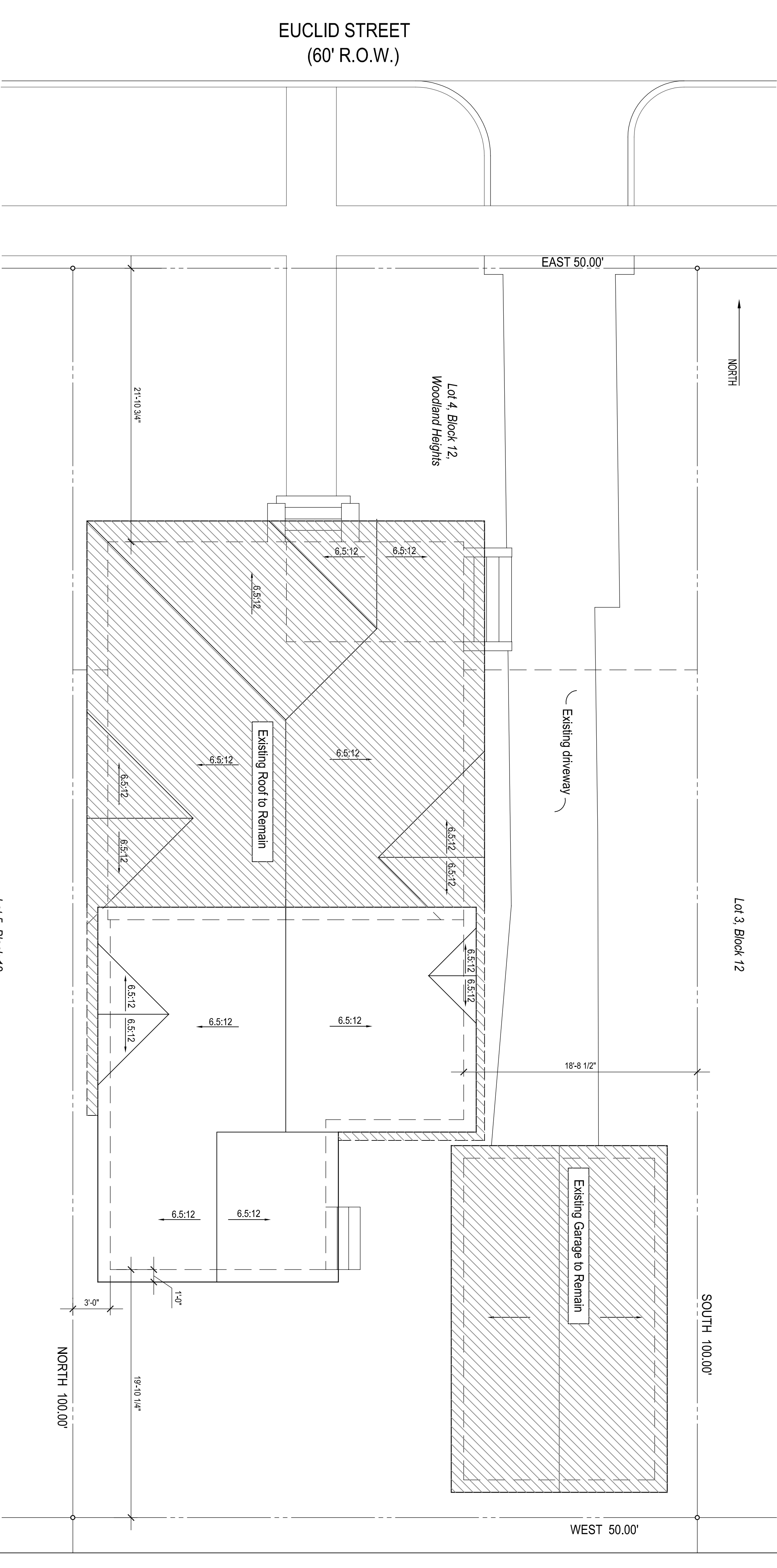
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EXTERIOR ELEVATIONS

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A10



EUCLID STREET
(60' R.O.W.)

NORTH

Lot 3, Block 12

SOUTH 100.00'

EAST 50.00'

Existing driveway

Existing Garage to Remain

Existing Roof to Remain

Lot 4, Block 12,
Woodland Heights

Lot 5, Block 12

NORTH 100.00'

WEST 50.00'

01 PROPOSED SITE AND ROOF PLAN

DATE: 1 MAR 2016
SCALE: 3/16"=1'-0"
DRAWN BY: SH

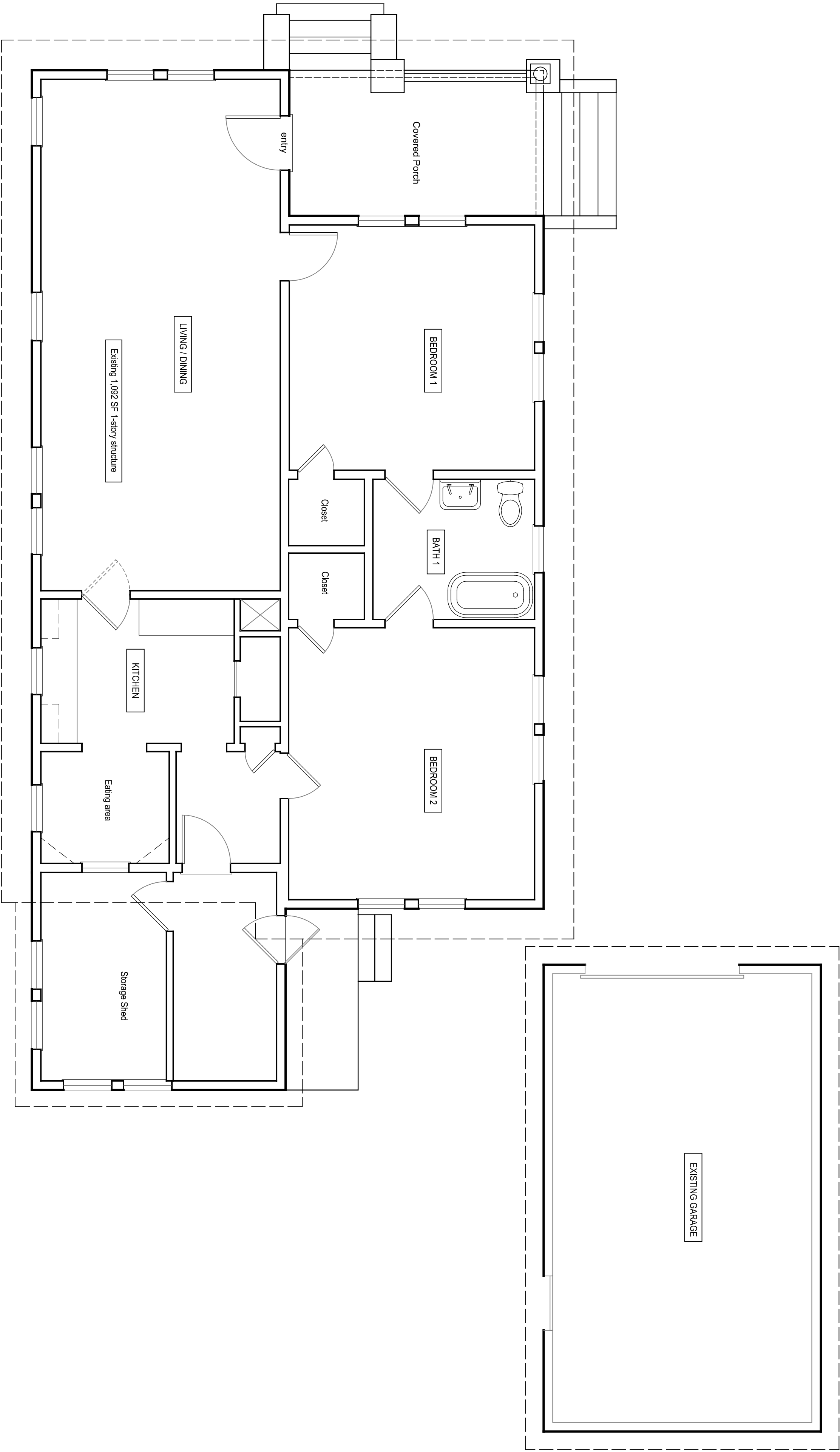
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A2



01 CURRENT FLOOR PLAN

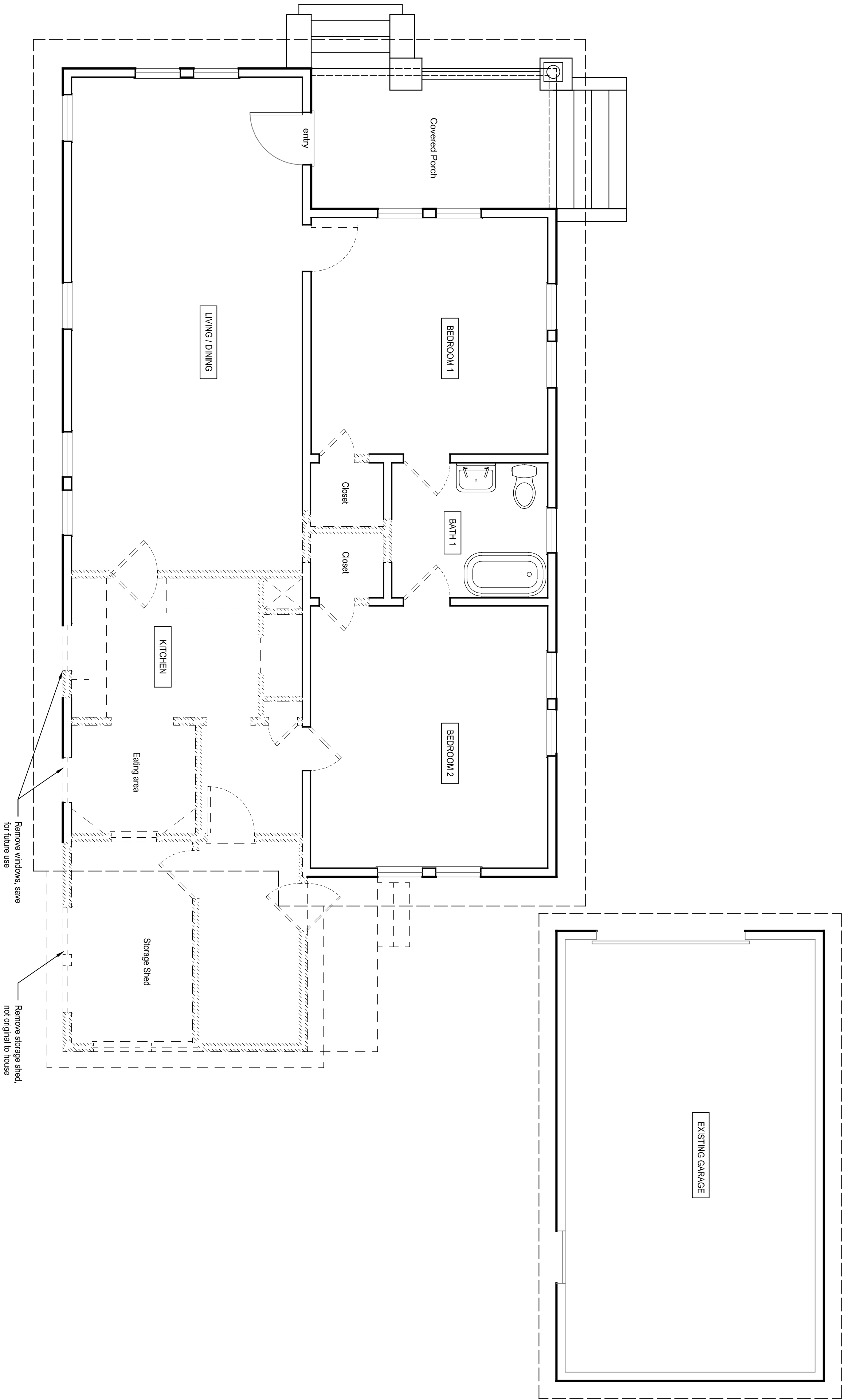
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SCALE: 1/4"=1'-0"
DRAWN BY: SH

GOLF RESIDENCE
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FLOOR PLAN

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01 DEMOLITION PLAN

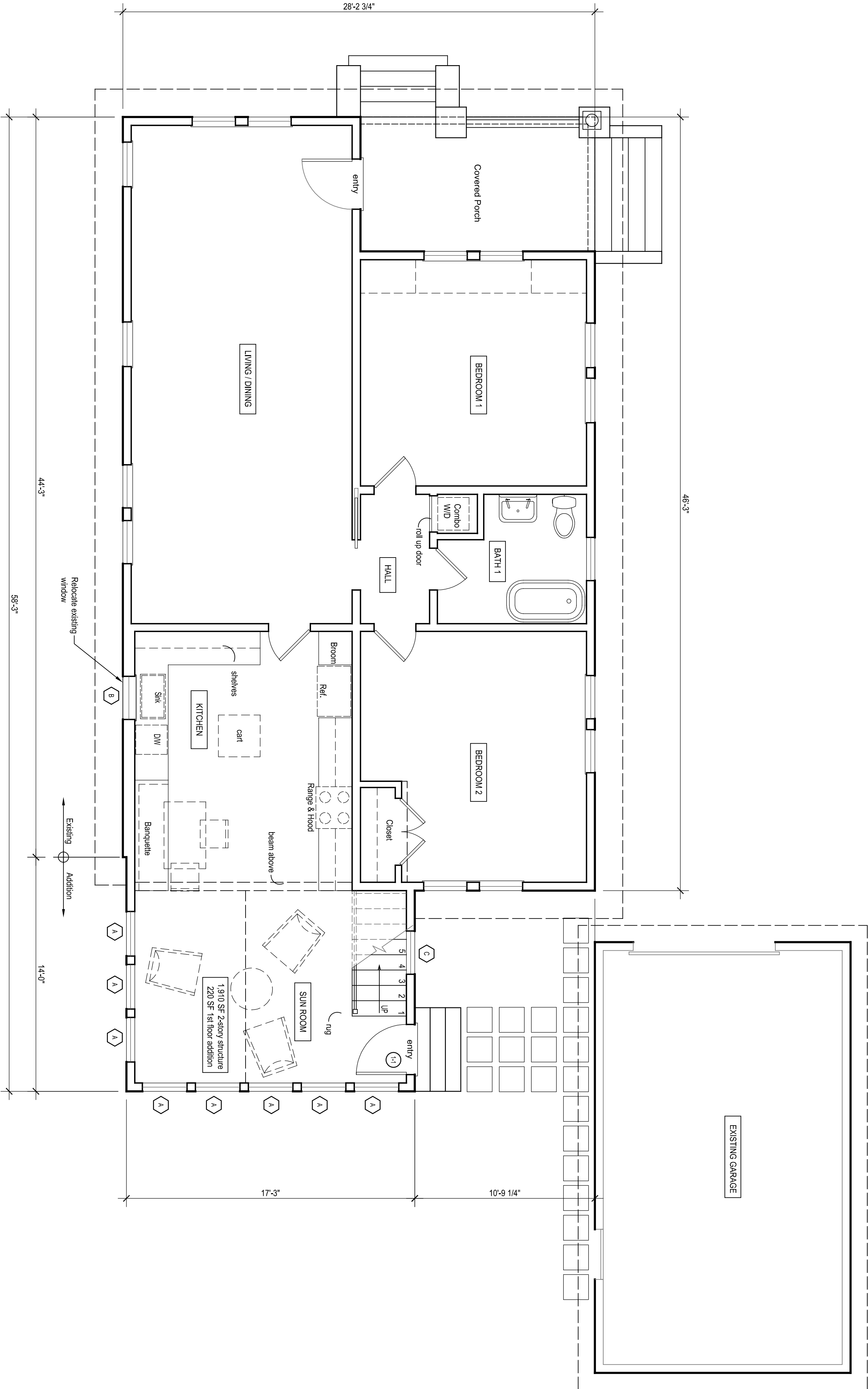
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DRAWN BY: SH

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DEMOLITION PLAN

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01 PROPOSED FIRST FLOOR PLAN

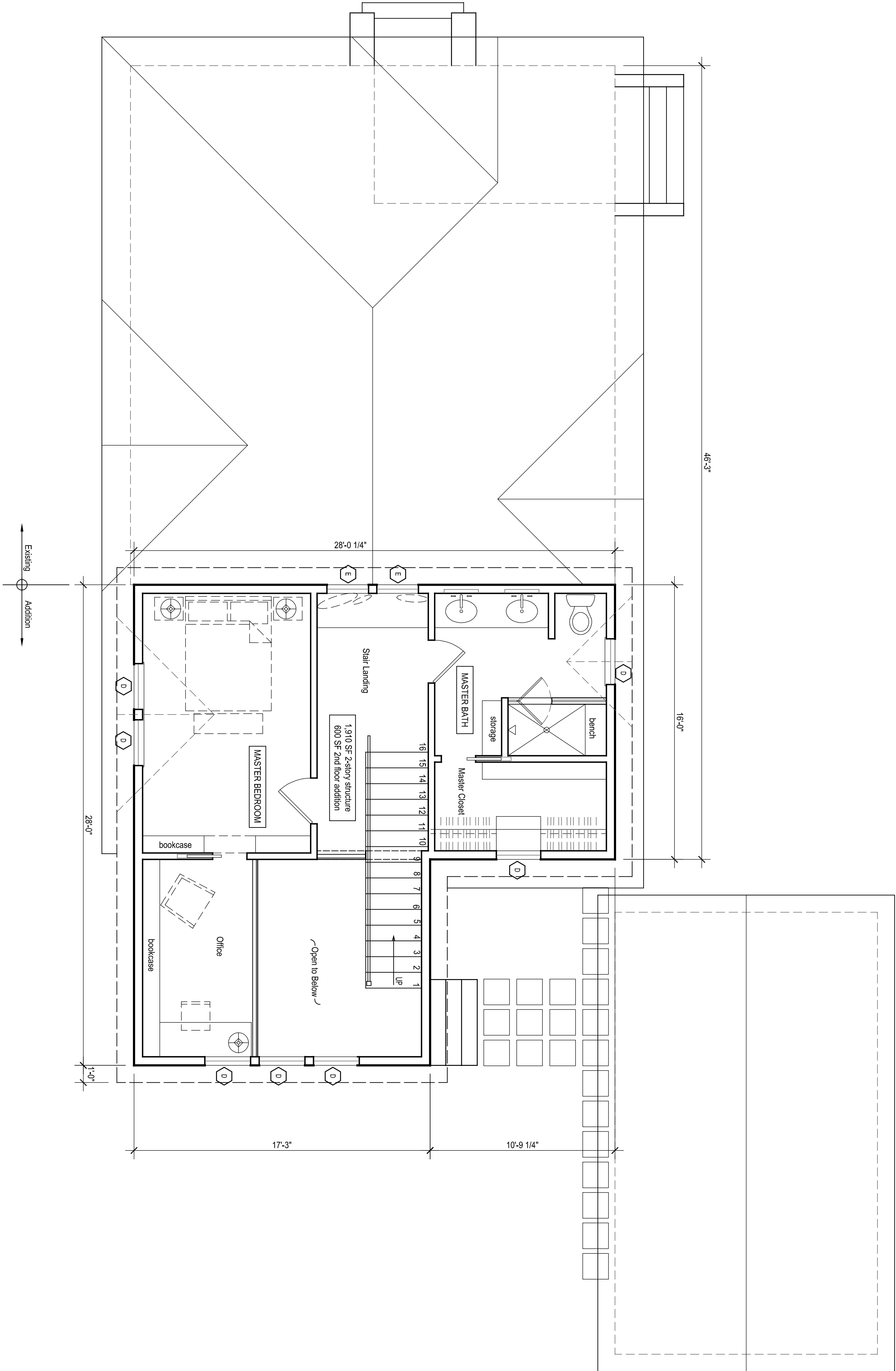
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DRAWN BY: SH

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FLOOR PLAN

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Existing
Addition

01 PROPOSED SECOND FLOOR PLAN

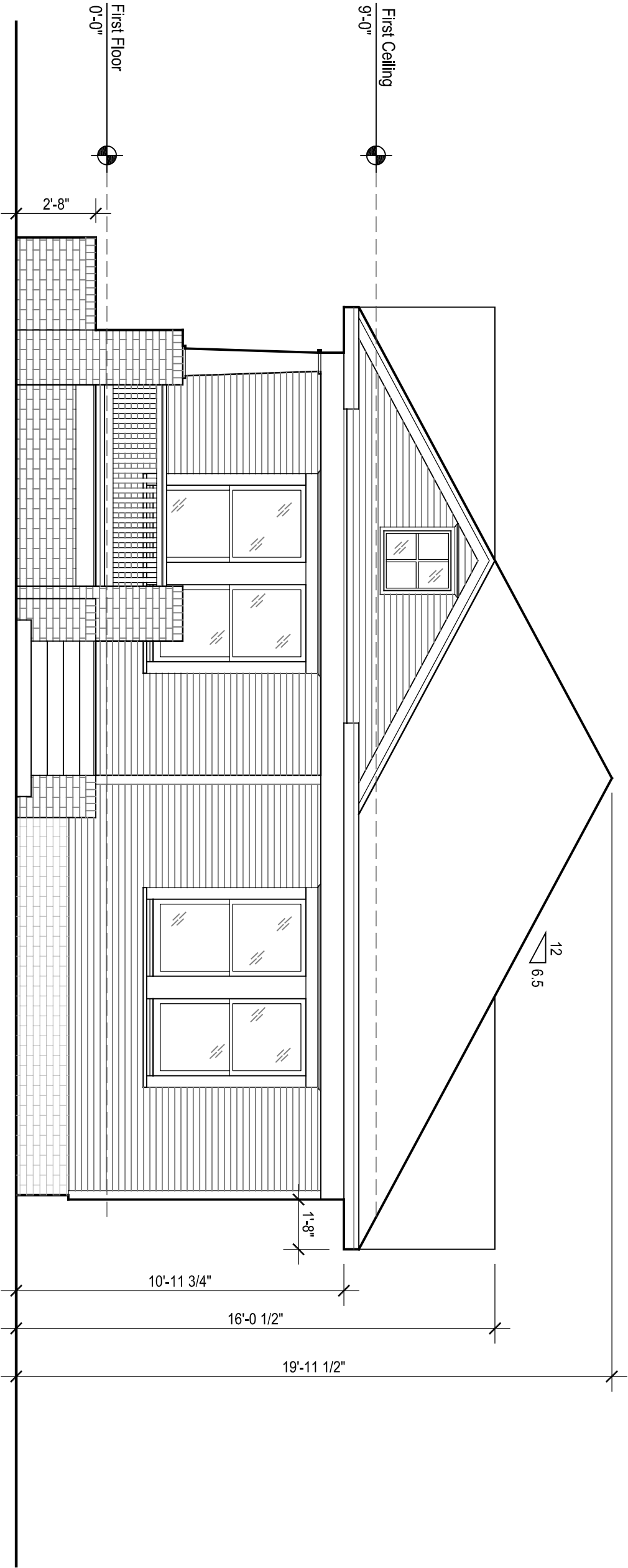
DATE: 1 MAR 2016
SCALE: 1/4"=1'-0"
DRAWN BY: SH

GOLI, RESIDENCE
416 EUCLID STREET
HOUSTON, TX 77009
FLOOR PLAN

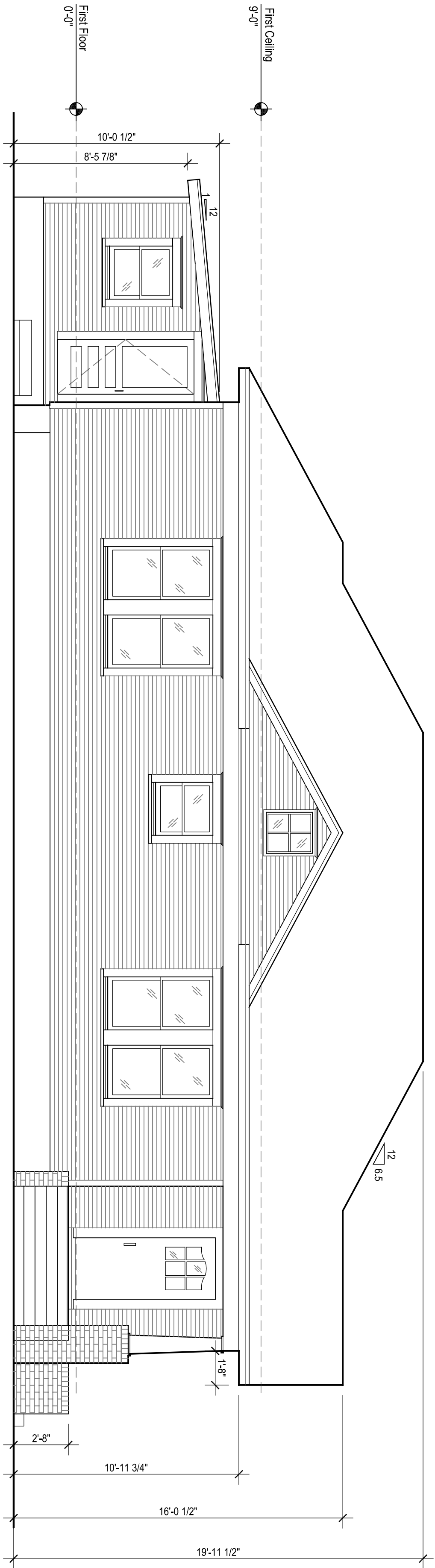
Revisions:

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01 EXISTING NORTH ELEVATION



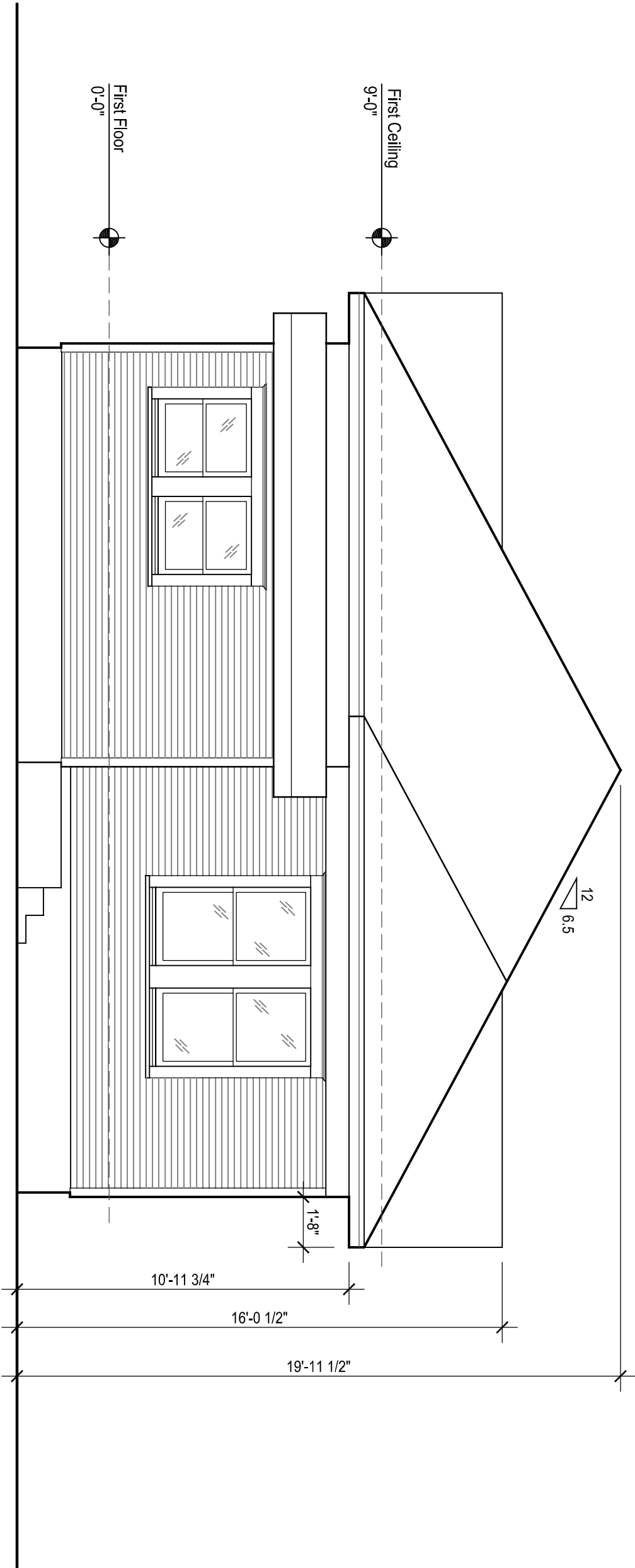
02 EXISTING EAST ELEVATION

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SCALE: 1/4"=1'-0"
DRAWN BY: SH

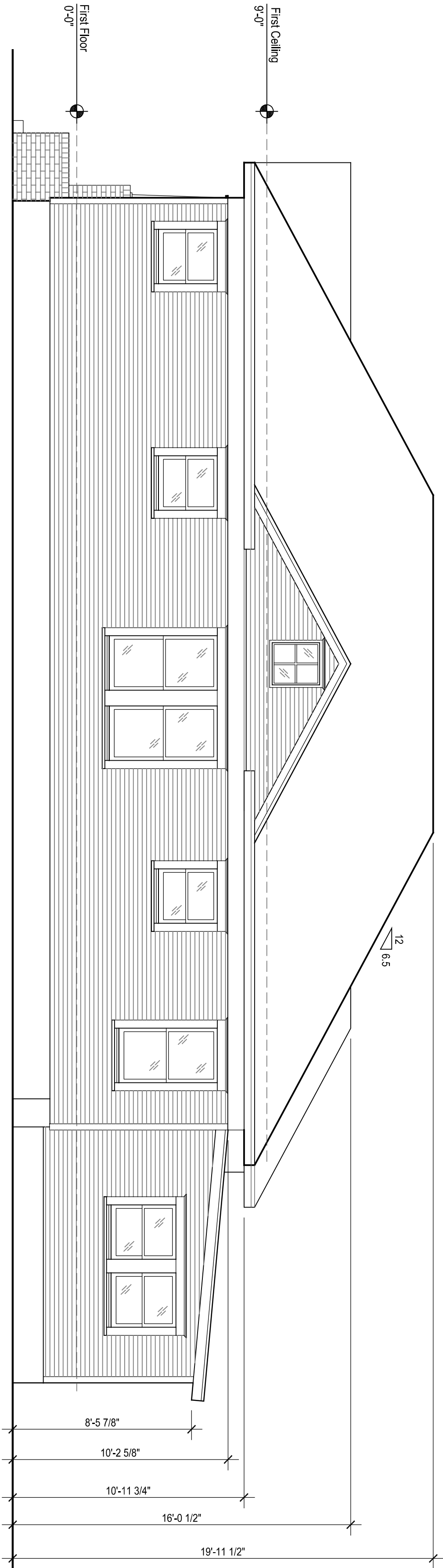
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EXTERIOR ELEVATIONS

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01 EXISTING SOUTH ELEVATION



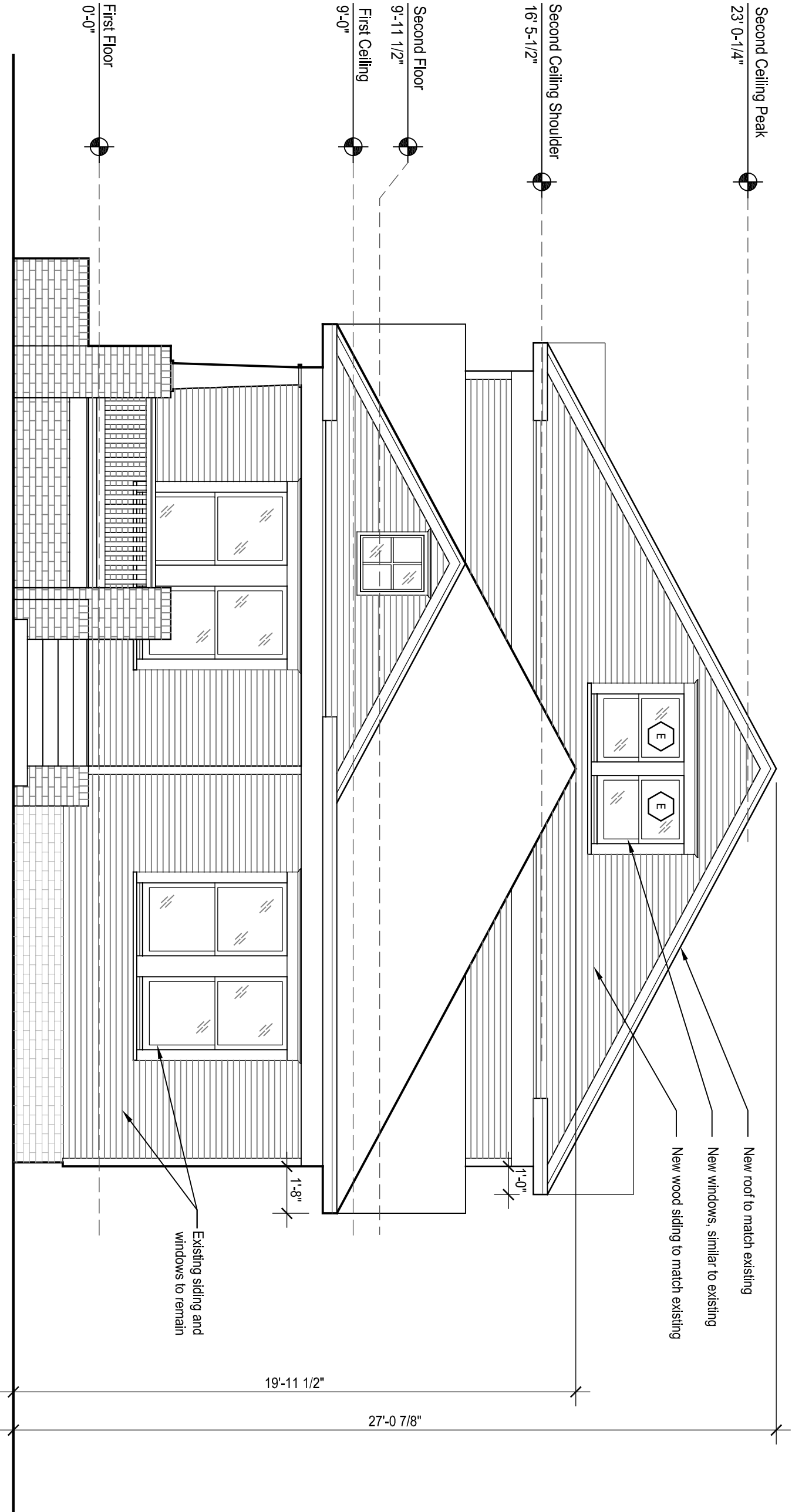
02 EXISTING WEST ELEVATION

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SCALE: 1/4"=1'-0"
DRAWN BY: SH

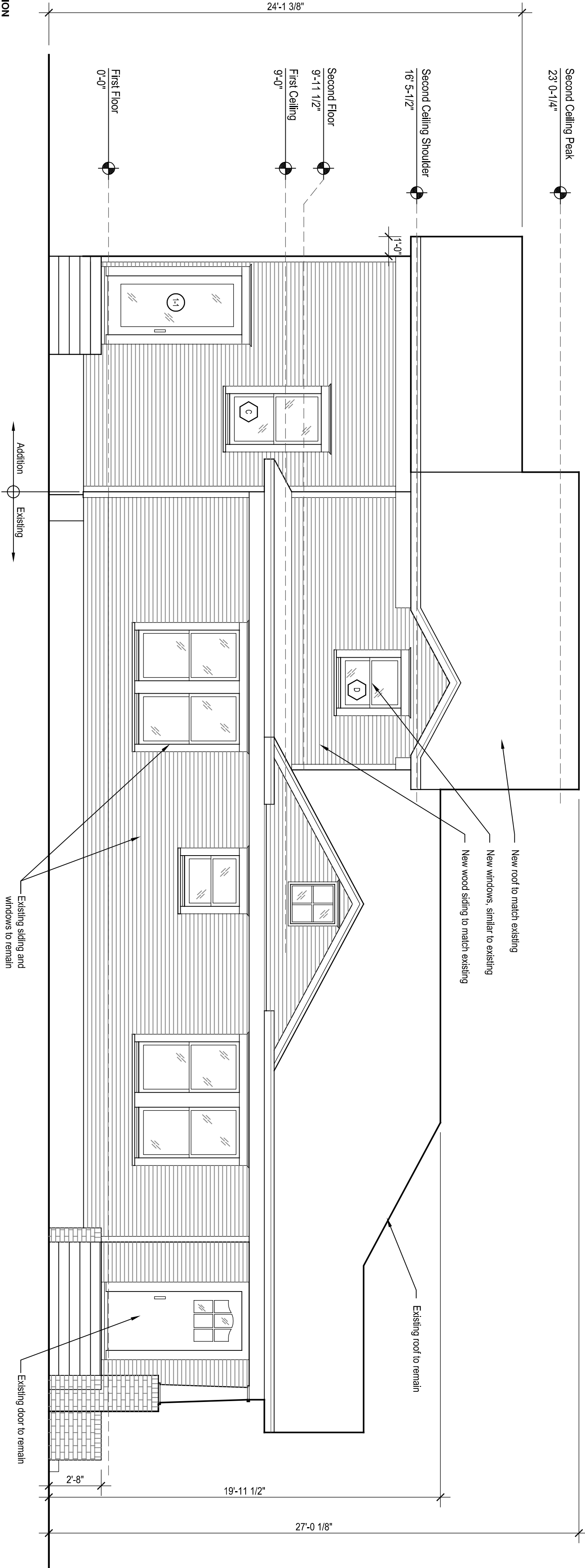
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01 PROPOSED NORTH ELEVATION



02 PROPOSED EAST ELEVATION

DATE: 1 MAR 2016
SCALE: 1/4"=1'-0"
DRAWN BY: SH

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